

Architecture & Design Scotland

Ailtearachd is Dealbhadh na h-Alba

ARCHITECTURE & DESIGN SCOTLAND

MINUTES OF BOARD MEETING (82)

Online Via MS Teams

10:00 on Thursday 15 December 2022

Present: Kirsty Macari (KM) Audit Chair, Alistair Scott (AS), Angela Bonney (AB), Bruce Ross (BR), Caroline Parkinson (CP), Lynn Wilson (LW) and Daisy Narayanan (DN)

Staff: Jim MacDonald, (JM - CEO), Lynne Lineen (LL), Sue Reynolds (SR) and Andrea Hepburn (AH - Minutes)

Guests: Sandy Robinson (SR) Planning and Architecture Division, Scottish Government

Apologies: Sam McCabe (SM)

Absent: Ann Allen (AA) & Georgiana Varna (GV)

1. APOLOGIES & DECLARATIONS OF INTEREST

In the absence of the Chair the meeting was chaired by KM (Audit Chair).

Apologies were received from Sam McCabe.

There were no declarations of interest.

2. APPROVAL OF ANNUAL REPORT AND ACCOUNTS

KM advised that the approval of the Annual Report and Accounts falls on from the previous week's Audit Meeting.

LL added that Audit scrutinised the ARA along with Audit Scotland's Report prior to recommending formal approval by the Board.

KM thanked the team for all their work with the ARA as there have been huge changes in developing the reporting which shows the value of the work the team do and the robustness carried out.

JMacD wished to thank the wider team who continue to look at opportunities to improve year on year.

The Board APPROVED the Annual Report and Accounts to 31 March 2022.

3. ANY OTHER BUSINESS

JMacD advised that the Scottish Budget announcement was expected later today and we should have a better idea of the implications of this by the end of the day. There is a Pay Policy briefing scheduled for tomorrow and SR will attend this on our behalf. Over the following few weeks we will have meetings with the various directorates we obtain grants from. This should enable us to have a detailed operating budget for 2023/24 as firmed up as possible for the February 2023 meeting.

It was requested that as the February meeting date clashes with the school holidays we check availability.

Action 1 : JMacD to highlight the clash to the Chair prior to a decision being made.

The meeting closed at 10.25.



Signed:

Ann Allen, Chair

Date: 16/02/2023